



Building Standards and Codes

New York State
Department of State
**Division of Building Standards
and Codes**
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Enrollment Process for the Statewide Learning Management System (SLMS)

Process for Creating a NY.gov Account and Accessing Your Training History in SLMS (for SLMS External Learner With an Existing Training ID Number)

The Division of Building Standards and Codes uses SLMS to record code enforcement training course completions. These procedures are for students who have been issued a Training ID# but have not accessed the SLMS system in the past. If you experience any problems with these procedures, please contact the Division of Building Standards and Codes Training Unit at 518-474-4073.

Students that do not have a NY # or CE # should not follow these instructions to create an account.

The following instructions will guide you through the process of creating a New York State Government Account and enrolling in the New York State Statewide Learning Management System (SLMS).

State Agency Personnel Only: You may already have a New York Government Account for training that you attended within your agency. You must follow these procedures to create a separate external account for building code enforcement training. You will have two separate accounts within SLMS.

If you have any questions about SLMS or need help logging in, please contact the Division of Building Standards and Codes Training Unit at 518-474-4073.

1. Go to <https://ws04.nyenet.state.ny.us> from your internet browser. Click **Don't Have An Account?** on the *NY.gov* page.



2. Select **Personal** as the account you want to create.



3. Click the button to **Sign Up for a Personal NY.gov ID**.

My NY.gov Online Services

Search all of NY.gov

State Agencies

NY.gov ID

Online Services

FAQs

About NY.gov ID

Privacy Policy

Terms of Service

Help Desk Information

List of Agency and Online Services Help Desk Information

Obtain an NY.gov ID Personal User Account

Personal NY.gov ID – Allows you to access online services that require your verified identity where you are acting in an individual capacity (i.e. Not as a business).

Getting Started

Registering for a Personal NY.gov ID is a two part process.

1. NY.gov ID Self Registration

Online Registration consists of 3 steps. Use the 'Next' and 'Continue' buttons at the bottom of each page to move through the steps.

i. Enter basic user information (along with a valid email address) and select a User ID.

ii. Confirm basic user information is correct.

iii. Finish the online registration.

2. Email Activation

Once you have finished the create steps above, please click on the link inside. Once you have clicked on that link, you will set your password, and select 3 security questions & answers.

Sign Up for a Personal NY.gov ID

If you want a Personal NY.gov ID, please click the button to start the process.

Go Back

Click Here

September 18, 2013 Governor Cuomo Attends NY Rising Community Reconst...
September 18, 2013 Governor Cuomo Celebrates United States Air Force...
September 18, 2013 Governor Cuomo Attends NY Rising Community Reconst...

Connect to Gov. Cuomo on facebook

www.governor.ny.gov

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Contact Us

4. Register your NY.gov ID.

- Enter the user information (First Name, Last Name, Email Address).
- Enter the login information.
 - **The Preferred Username must be your DBSC Training ID #. Make sure you enter NY or CE followed by 7 digits (i.e. NY##### or CE#####). You must use a capital “NY” or “CE” before the 7 digits. If you use a lower case “ny” or “ce”, you will not be able to see your training history.**
- Do not click on the “check” button.
- Do the “I’m not a robot”.
- Click the “Create Account” button to create a new “External” account.

NEW YORK STATE

Services News Government Local

NY.gov ID Online Services FAQs About NY.gov ID Help Desk Information Privacy Policy Terms of Service

NY.gov ID SELF REGISTRATION

User Information

First Name* Last Name* Email* Confirm Email*

Login Information

Preferred Username* Preferred Username Check

☐ I'm not a robot

Create Account

Click Here

Do not click on this

Enter your existing NY or CE Training ID # here. The NY or CE must be in capital letters.

Step 1 of 3

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NEW YORK STATE

Agencies App Directory Counties Events Programs

Services

*******FYI ONLY (message may not appear)*******

Please Note: If you receive an error message that indicates “User id not available”, please contact the Division of Building Standards and Codes Training Unit at (518)- 474-4073.

The screenshot shows the 'NY.gov ID SELF REGISTRATION' page. The 'User Information' section includes fields for First Name, Last Name, Email, and Confirm Email. The 'Login Information' section includes a Preferred Username field with a 'Check' button. Below the Preferred Username field, an orange banner displays the message 'Username not available'. A red callout box points to this message with the text 'Username not available'. Below the banner is a reCAPTCHA 'I'm not a robot' checkbox and a 'Create Account' button. The page footer indicates 'Step 1 of 3' and 'Copyright © 2017 - New York State Office of Information Technology Services (ITS)'.

After clicking “Create Account”, if you get a message, similar to below, that indicates “You might already have a NY.gov ID”, just click “continue” to create the new external account.

The screenshot shows the 'NY.gov ID SELF REGISTRATION' page with the heading 'You might already have a NY.gov Id !'. The text states: 'We have the following account(s) in our system which match your last name & email combination. Please examine the list below. If you think the account(s) belong to you, click on the "Email me the Username(s)" button and a new NY.gov Id will not be created.'

Type of Account	Number of Account(s)
Personal	1

If you still require a new account, click the "Continue" button

[Email me the Username\(s\)](#) [Continue](#)

If you need further assistance: [Click here for agency assistance & contact info](#)

The page footer includes 'Copyright © 2014 - New York State Office of Information Technology Services (ITS) Build: 9/28/2015 11:19 AM W: 077P A: 084PB_2' and a 'Contact Us' link.

5. The next screen will ask the user to verify the information.

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Services News Government Local

NY.gov ID Online Services FAQs About NY.gov ID Help Desk Information Privacy Policy Terms of Service

NY.gov ID SELF REGISTRATION

Before you continue, please check the information below. If any information needs to be corrected, please click on the "Back" button below and make the necessary corrections

First Name
Last Name
Email
Username

Back Continue

Click on "Continue"

If you need further assistance: [Click here for agency assistance & contact info](#)

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NEW YORK STATE Agencies App Directory Counties Events Programs

6. Confirmation of the request appears.

My NY.gov Online Services

NY.gov ID SELF REGISTRATION

An activation email has been sent to - [redacted]

Please check your email and click on the link inside. Once you have clicked on that link, you will be prompted to set your password, and select 3 security questions & answers.

If you do not click on the link within 48 hours, you will be required to come back to this website and re-register your account. Please check your junk mail filters/folders in case the activation email gets blocked.

Finish

Click Here

Step 3 of 3

If you need further assistance: [Click here for agency assistance & contact info](#)

NEW YORK STATE

Online Services
FAQs
About NY.gov ID
Privacy Policy
Terms of Service

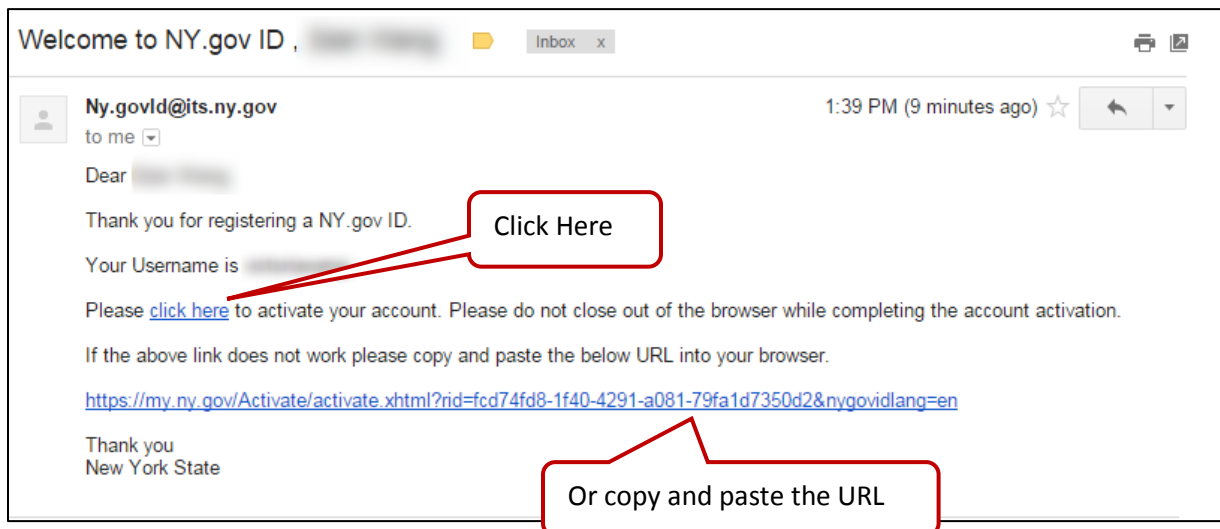
Help Desk Information

[List of Agency and Online Services Help Desk Information](#)

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Contact Us

7. Sample e-mail with link to complete the activation process. Click on the link "**click here**" or copy and paste the **URL**, as indicated in the e-mail.



8. Learner has to enter three (3) Secret Questions and Answers to use for future password resets.

The screenshot shows the "NY.gov ID Activation" page. At the top, there is a navigation bar with "Services", "News", "Government", and "Local". Below that is a dark blue bar with links: "NY.gov ID", "Online Services", "FAQs", "About NY.gov ID", "Help Desk Information", "Privacy Policy", and "Terms of Service". The main heading is "NY.gov ID Activation". Below the heading, it says: "Thank you for registering! You are now ready to activate your NY.gov Id. During this process, you will need to Set 3 valid secret questions and answers. Set a new password." The "Secret Questions" section has three rows. Each row has a "Question" dropdown menu (labeled "Select One"), an "Answer" text input field, and a "Confirm Answer" text input field. At the bottom of the section is a "Continue" button. A red callout box points to the "Continue" button with the text "Click Continue". At the bottom of the page, there is a footer with the New York State logo and links: "Agencies Services", "App Directory", "Counties", "Events", and "Programs".

9. Click “Continue”.

NEW YORK STATE

Services News Government Local

NY.gov ID Online Services FAQs About NY.gov ID Help Desk Information Privacy Policy Terms of Service

NY.gov ID Activation

You have successfully saved your secret questions and answers. Please click the below Continue button to set your new password.

Continue

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Agencies Services App Directory Counties Programs

10. Learner is asked to create a password. The password must be at least eight characters with at least three letters and one number.

NY.gov ID Online Services FAQs About NY.gov ID Help Desk Information Privacy Policy Terms of Service

Password Change Request

CE [REDACTED], please change your current password before continuing.

New Password* Minimum 8 characters with at least 3 letters and 1 number.

Confirm New Password*

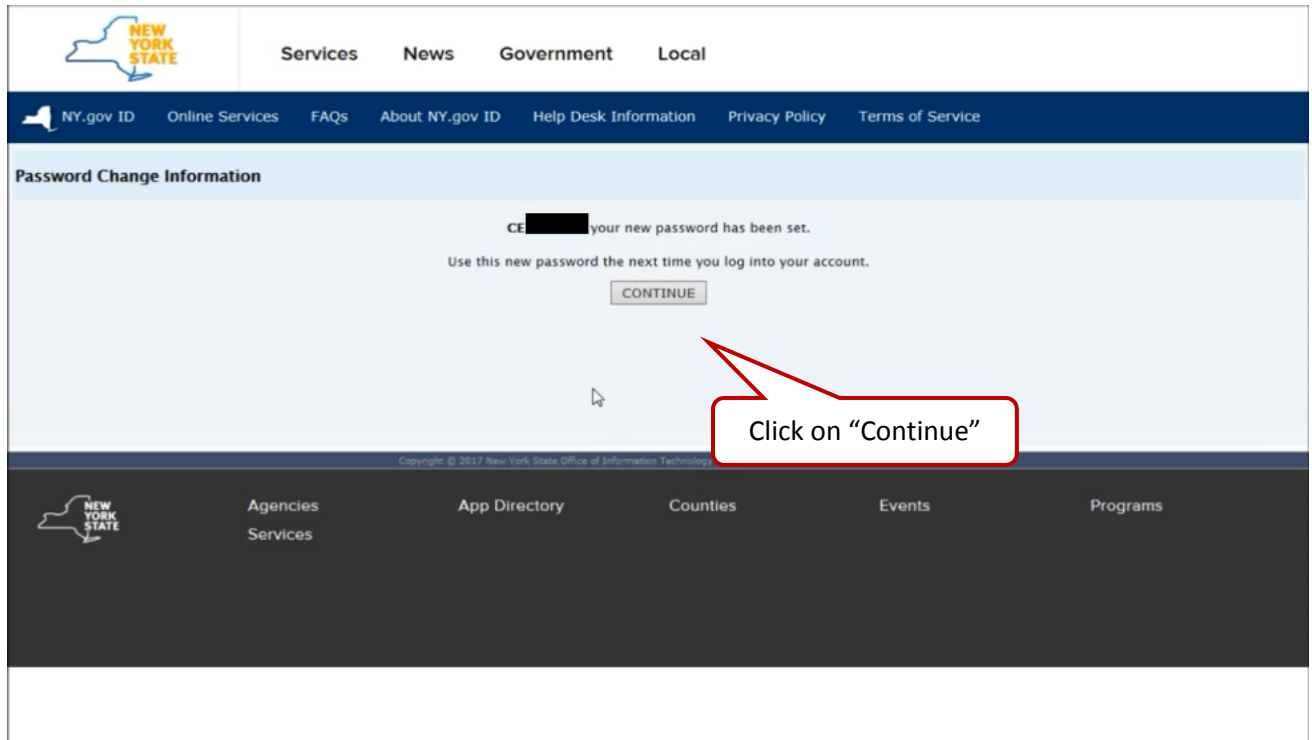
Set Password Clear this form

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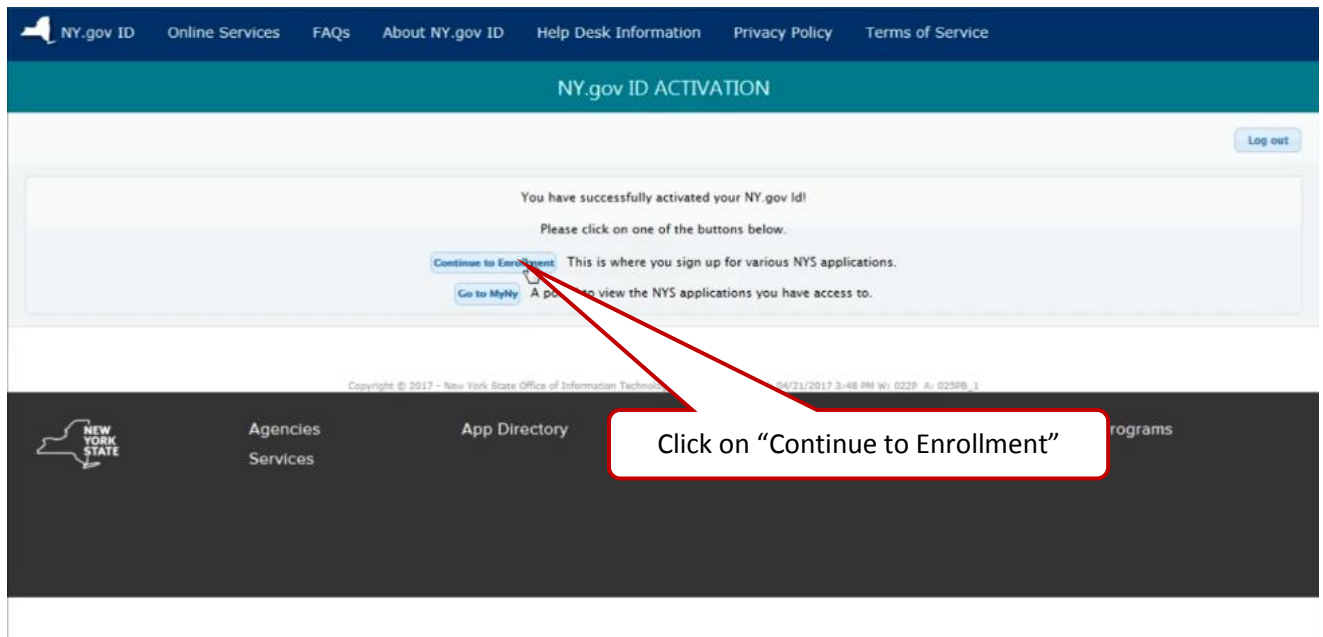
NEW YORK STATE

Agencies Services App Directory Programs

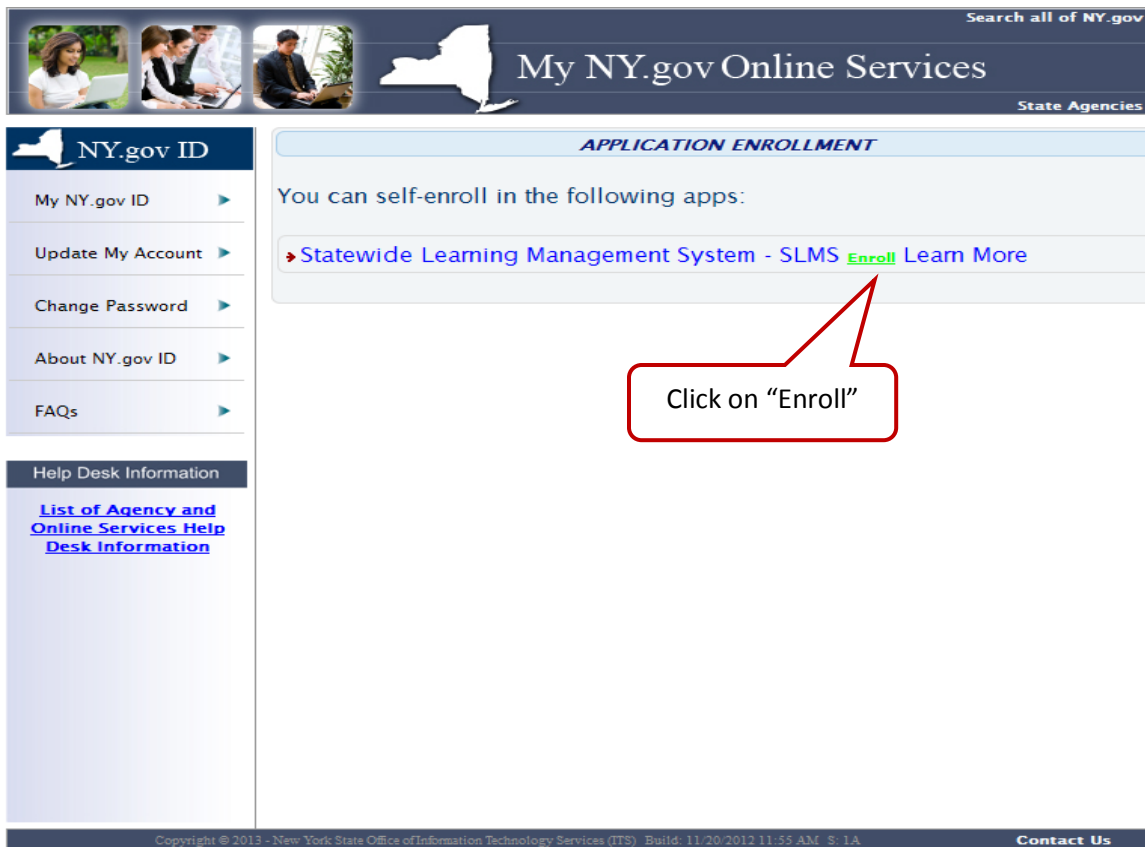
11. Confirmation that your password is set.



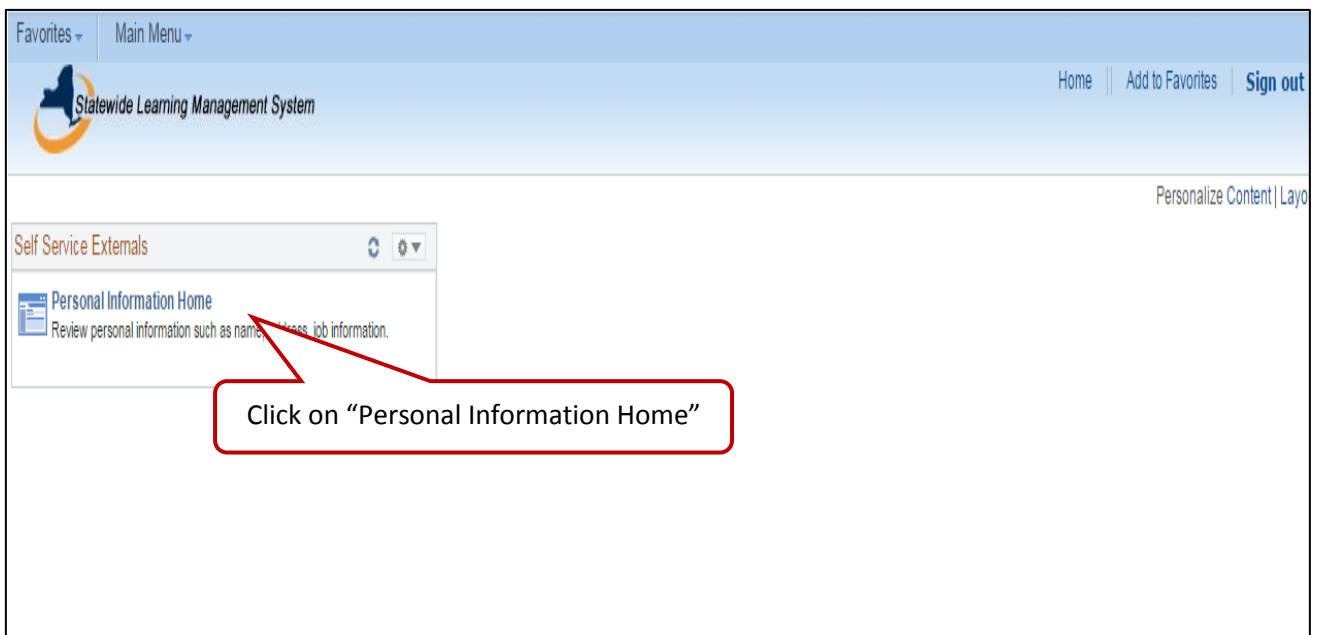
12. Continue the enrollment process.



13. Select the **Enroll** link, to enroll in the Statewide Learning Management System – SLMS



14. Learner is sent to the GOER SLMS site to enter the profile information.



*******FYI ONLY (message may not appear)*******

Please note: If you receive the following pop-up (Do you want to view only the webpage content that was delivered securely?), click **No** to proceed.



15. The SLMS profile screen allows the learner to update information such as: address, email, phone number and job. This information can be updated by the learner at any time. This information is not stored in the NY.GOV ID site.

Address Summary				
Address Type	Address		Primary	
Home	[Redacted]		<input checked="" type="checkbox"/>	
<button>Update Addresses</button>				
Email Addresses				
Email Type	Email Address		Primary	
Business	[Redacted]		<input checked="" type="checkbox"/>	
<button>Update Email Addresses</button>				
Phone Numbers				
Phone Type	Phone		Primary	
Home	[Redacted]		<input checked="" type="checkbox"/>	
<button>Update Phone Numbers</button>				
Personal Information				
Gender		[Redacted]		
Date of Birth		US Citizen <input type="checkbox"/>		
<button>Update Personal Information</button>				
Job Information				
	Job Title	Organization Name	Active	Primary
<input checked="" type="radio"/>	1 Other	OTHER	Active	<input checked="" type="checkbox"/>
<button>Update Job Information</button>		<button>Add New Job Information</button>		
Once the information is confirmed, Please select the Validation button which will require you to re-login and full learner access should appear.				
<button>Information Validated and Sign Off</button>				
<button>Save</button>		<button>Cancel</button>		

*****FYI ONLY*****

When you try to update your job information, use the radio buttons to select an existing job and then click on “Update Job Information”. When you try to add a new job information, click “add new job information”. Then complete the steps below to update or add your job information.

(Please note: Once you click on the “INFORMATION VALIDATED AND SIGN OFF” button, you **CANNOT UPDATE** your existing job information any more even if you log into your account after the account creation. But you can always add new job information when you log into your account later.)

1. Select a job record to update

2. Click on “Update Job

The following fields are required for Job Information:

- **Organization** – If specific organization is not found, select “Other”
- **Job Title** - If you are a Code Enforcement Official, Select “Code Enforcement” instead of “CEO”, otherwise select “Other”
- **Job Family** – If specific Job Family is not found, select “Other”
- **Supervisor** – *Do not use* – Supervisor field **MUST** remain *blank*.

Save Job Information and Return to Summary

Go To: Personal Information Summary

16. Verify that your information is correct.

- Click on “INFORMATION VALIDATED AND SIGN OFF” (Number 1 below)
*(Please note: Once you click on the “INFORMATION VALIDATED AND SIGN OFF” button, you **CANNOT UPDATE** your existing job information any more even if you log into your account after the account creation. But you can always add new job information when you log into your account later.)*
- Click on “SIGN OUT” (Number 2 below).
- You have now been logged out of SLMS. Close your browser. Wait 10 - 15 minutes before signing back into SLMS.

The screenshot shows the 'Personal Information Home' page in the SLMS. It contains sections for Address, Email Addresses, Phone Numbers, Personal Information, and Job Information. Two callouts are present: one pointing to the 'Update Personal Information' button labeled '1. Click Here', and another pointing to the 'Sign out' link in the top right corner labeled '2. Click Here'.

Statewide Learning Management System

Home | Add to Favorites | Sign out

All Search Advanced Search

Address Type Address Primary

Home [Redacted] [X]

Update Addresses

Email Addresses

Email Type Email Address Primary

Business [Redacted] [X]

Update Email Addresses

Phone Numbers

Phone Type Phone Primary

Business 001- [Redacted] [X]

Update Phone Numbers

Personal Information

Gender Date of Birth US Citizen

Update Personal Information

Job Information

	Job Title	Organization Name	Active	Primary
1	[Redacted]	[Redacted] R	Active	[X]

Update Job Information Add New Job Information

Once the information is confirmed, Please select the Validation button which will require you to re-login and full learner access should appear.

Information Validated and Sign Off

Save Cancel

17. Go to: <https://nyslearn.ny.gov/> to sign into SLMS. Click on **SLMS Login**. Please note: This is the website that you will use from now on to view your training history.



18. Enter your username (NY # or CE #) and password.

The screenshot shows the NY.gov ID login interface. At the top, there is a navigation bar with links for Services, News, Government, and Local. Below this is a dark blue bar with links for NY.gov ID, Online Services, FAQs, About NY.gov ID, Help Desk Information, Privacy Policy, and Terms of Service. The main content area features a login form titled "NY.gov ID" with fields for Username and Password, a Sign In button, and links for "Forgot your Username or Password" and "NY.gov ID - Terms of Service". Three red callout boxes with arrows point to the form: "1. Enter your NY # or CE #" points to the Username field, "2. Enter your password" points to the Password field, and "3. Click here to sign in" points to the Sign In button. Below the form is a link for "Agency Assistance & Contact Information". The footer contains copyright information and a "Contact Us" link.

19. You are now at the SMLS home page where you can view your training history and print certificates. To view your training history, click on “My Learning.”

The screenshot shows the SLMS home page. At the top, there is a navigation bar with links for Favorites, Main Menu, and a search bar. Below this is a blue header with the SLMS logo and a search bar. The main content area features a "Welcome, [User Name]" message. On the left, there is a "Quick Links" section with links for Find Learning, My Learning, Certifications, Learning Plans, and Supplemental Learning. A red callout box with an arrow points to the "My Learning" link, with the text "Click here to view your training history." On the right, there is an "SLMS Updates" section with a message about a system downtime on November 5-6, 2015. At the bottom, there is a "Self Service Externals" section with a link for "Personal Information Home".

20. Your training history will show up to 100 records per page. The top right hand corner will show you the total number of records in your training history. If you have more than 100 records, you will need to click on the **arrow for the next page** to see the remaining courses.

The courses will be listed in date order with the most recent course listed first. You can change this order by clicking on the word **“Date.”**

To print a certificate for the course, click on **“Print Certificate.”**

My Learning View Calendar Request New Learning Learning Home Contact Us

*View All Learning, All Status, All Dates, All Types Go View Training Credits

Title	My Ratings	Type	Print Certificate	Status	Date	Launch	Action
ICC Final Hearings - Fall			Print Certificate	Completed	09/30/2015		Review
Carbon Monoxide Requirements in Commercial Buildings			Print Certificate	Completed	06/2		
Wood Frame Wall Bracing in the 2015 IRC	★★★★★	*Instructor-Led Classroom	Print Certificate	Completed	06/1		
NEW YORK STATE FIRE PREVENTION AND BUILDING CODE COUNCIL	★★★★★	*Instructor-Led Classroom	Print Certificate	Completed	05/15/2015		Review
ICC Final Hearings - Spring	★★★★★	*Instructor-Led Classroom	Print Certificate	Completed	04/28/2015		Review
Determination of Stories Above Grade in Elevated One- and Two-Family Dwellings	★★★★★	*Instructor-Led Classroom	Print Certificate	Completed	02/18/2015		Review
MOLD, WATER AND BUILDING CODE	★★★★★	*Instructor-Led Classroom	Print Certificate	Completed	02/17/2015		Review
2014 Commercial Energy Code Update	★★★★★	*Instructor-Led Classroom	Print Certificate	Completed	02/17/2015		Review
Estimating the Effects of Energy Conservation on Temperature and Humidity in Buildings	★★★★★	*Instructor-Led Classroom	Print Certificate	Completed	02/17/2015		Review
Division of Building Standards and Codes Update	★★★★★	*Instructor-Led Classroom	Print Certificate	Completed	02/16/2015		Review
2015 Training Regulations	★★★★★	*Instructor-Led Classroom	Print Certificate	Completed	02/16/2015		Review

Click on the “print” button on the bottom of the webpage to print the certificate out.

STATE OF NEW YORK

Department of State
Division of Building Standards and Codes
Uniform Fire Prevention and Building Code Educational Program

is hereby awarded this Certificate signifying completion of
ICC Final Hearings - Fall
in the New York State Department of State Code Enforcement Educational Program,
totaling 6 hours of instruction, on
9/30/15

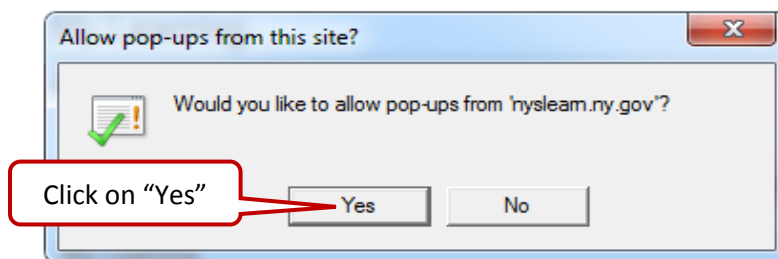
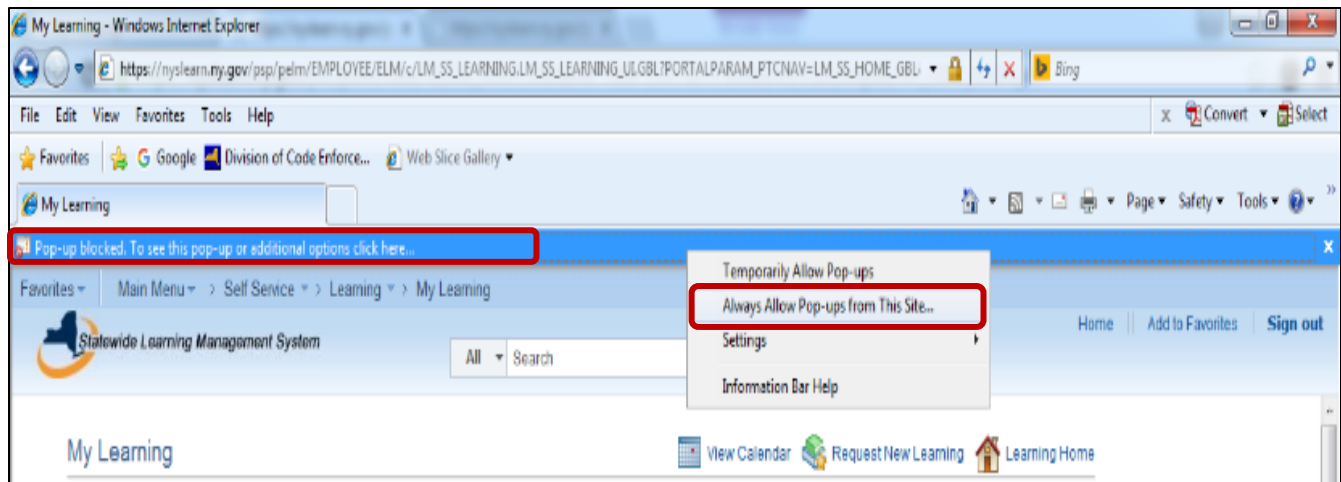
NEW YORK STATE DEPARTMENT OF STATE
A.J.A. Director
to verification with the
Building Record Database
Print Sponsor BSA
NYS BUILDING STANDARDS AND CODES

Click here to print

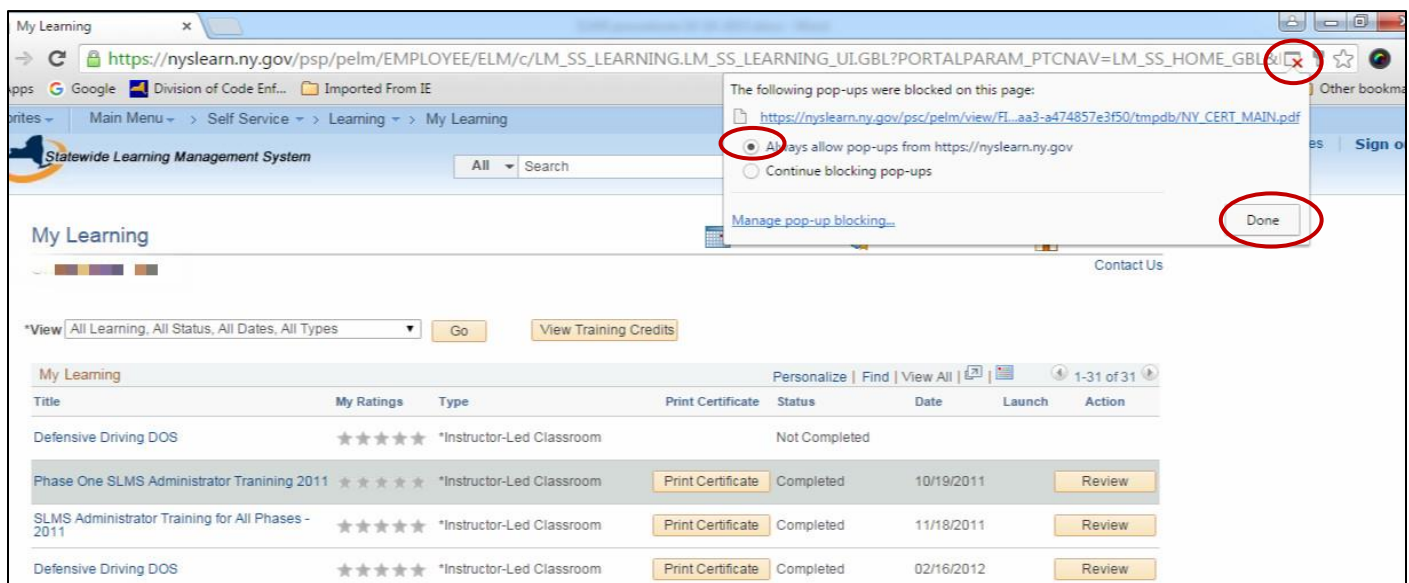
Print file (Ctrl+P)

*****FYI ONLY (message may not appear)*****

Please note: If you use the **Internet Explorer (IE)** as your default browser, you may see “block pop-ups” on the upper side of the webpage. Click on the “Pop-up blocked. To see this pop-up or additional options, click here”, and select “Always allow pop-ups from this site”. A message box will appear. Then click on “yes” on the message box, and you will see your certificate.



If you use **Chrome** as your default browser, a “block pop-ups” may appear in the address bar on the top of the browser. Click on the “block pop-ups” icon, select “Always allow pop-ups from <http://nyslearn.ny.gov>”, and then click “Done” to see your certificate.



21. Click on “**View Training Credits**” to see the number of in-service hours for each course you completed and to find out how many hours you obtained in the required topic areas.

The screenshot shows the 'My Learning' page of the Statewide Learning Management System. At the top, there's a navigation bar with 'Main Menu', 'Self Service', 'Learning', and 'My Learning'. Below this, a search bar and 'Advanced Search' link are visible. The main content area has a 'My Learning' header with links for 'View Calendar', 'Request New Learning', and 'Learning Home'. A dropdown menu shows 'View All Learning, All Status, All Dates, All Types' with a 'Go' button. Next to it is the 'View Training Credits' button, which is highlighted by a red callout bubble with the text 'Click Here'. Below this is a table of completed courses.

Title	My Ratings	Type	Print Certificate	Status	Date	Launch	Action	Delete
Carbon Monoxide Requirements in Commercial Buildings	★★★★★	*Webcast/webinar	Print Certificate	Completed	06/22/2015		Review	
Wood Frame Wall Bracing in the 2015 IRC	★★★★★	*Instructor-Led Classroom	Print Certificate	Completed	06/17/2015		Review	
NEW YORK STATE FIRE PREVENTION AND BUILDING CODE COUNCIL	★★★★★	*Instructor-Led Classroom	Print Certificate	Completed	05/15/2015		Review	
ICC Final Hearings - Spring	★★★★★	*Instructor-Led Classroom	Print Certificate	Completed	04/28/2015		Review	

22. Put a check mark in each box that corresponds with the following descriptions:

- CE for Code Enforcement and Administration (Box 30)
 - CE for Energy Conservation Construction Code (Box 34)
 - CE for Uniform Fire Prevention and Building Code (Box 38)
 - Code Enforcement Official Annual In-Service (Box 48)
- (There is a possibility that the Box # that corresponds with the description could change at some point in the future, so please make sure you check the correct box.)

Click on **OK** at the bottom of the page.

The screenshot shows the 'NY_PERS_CEU_TYPE' selection screen. It prompts the user to select the Type of Continuing Education Units that pertain to them, with a limit of 15 values. The screen displays a table with columns for 'Visible', 'Abbreviation', and 'Description'. Red arrows point to the checkboxes for boxes 30, 34, 38, and 48. A red callout bubble points to the 'OK' button at the bottom.

Visible	Abbreviation	Description
<input checked="" type="checkbox"/>	Code Enfor	CE for Code Enforcement and Administration
<input type="checkbox"/>	CE for Cod	CE for Code Interpretation and Application
<input type="checkbox"/>	CE for Con	CE for Construction and Structure Design Criteria
<input type="checkbox"/>	CE for Ene	CE for Energy
<input checked="" type="checkbox"/>	CE for Ene	CE for Energy Conservation Construction Code
<input type="checkbox"/>	CE for Occ	CE for Occupancy Class. and Hazard Recognition
<input type="checkbox"/>	CE for Pla	CE for Plans Review and Building Specifications
<input type="checkbox"/>	CE for Pub	CE for Public Policy Considerations/Construction
<input checked="" type="checkbox"/>	CE for Uni	CE for Uniform Fire Prevention and Building Code
<input type="checkbox"/>	Advisory	CPE for CPAs - Advisory Services
<input type="checkbox"/>	Knowledge	CPE for CPAs - Specialized Knowledge
<input type="checkbox"/>	Attestatio	CPE for Certified Public Accountants - Attest
<input type="checkbox"/>	Auditing	CPE for Certified Public Accountants - Auditing
<input type="checkbox"/>	Ethics	CPE for Certified Public Accountants - Ethics
<input type="checkbox"/>	Taxation	CPE for Certified Public Accountants - Taxation
<input type="checkbox"/>	California	California Board of Registered Nurses
<input type="checkbox"/>	Public Buy	Certified Professional Public Buyer
<input type="checkbox"/>	Public Pro	Certified Public Procurement Officer
<input checked="" type="checkbox"/>	Code Enfor	Code Enforcement Official Annual In-Service
<input type="checkbox"/>	Commission	Commission on Rehabilitation Counselor Certif.
<input type="checkbox"/>	CHSW	Contact Hours for Social Workers
<input type="checkbox"/>	Continuing	Continuing Assessor Education Credit
<input type="checkbox"/>	CEU	Continuing Education Unit
<input type="checkbox"/>	Continuing	Continuing Forensic Education
<input type="checkbox"/>	Continuing	Continuing Legal Education
<input type="checkbox"/>	Continuing	Continuing Medical Education
<input type="checkbox"/>	Continuing	Continuing PDE-Aging Services Nutrition Consultant
<input type="checkbox"/>	Continuing	Continuing Professional Education
<input type="checkbox"/>	NYS CASAC	Credentialed Alcoholism & Substance Abuse Counsel
<input type="checkbox"/>	NYS CPP	Credentialed Prevention Professionals

23. This page shows the number of in-service credit hours received for the completion of a course and the number of hours you obtained in the required topic areas.

- **Column A** shows the total credit hours you have received for the course
- **Column B** shows the total number of hours completed for Topic 1 (CE for Code Enforcement and Administration)
- **Column C** shows the total number of hours completed for Topic 2 (CE for Uniform Fire Prevention and Building Code)
- **Column D** shows the total number of hours completed for Topic 3 (CE for Energy Conservation and Construction Code)

NOTE: Each year a student **MUST** obtain at least 3 credit hours for each of the above listed topics.

A summary of our new training regulations can be found by going to the following link:

<http://www.dos.ny.gov/DCEA/TrainingRegs.html>

Title	My Ratings	Status	Date	Delete	A Code Enfor	B Code Enfor	C CE for Uni	D CE for Ene
ICC Final Hearings - Fall	★★★★★	Completed	09/30/2015		6.00	6.00		
Carbon Monoxide Requirements in Commercial Buildings	★★★★★	Completed	06/22/2015		2.00		2.00	
Wood Frame Wall Bracing in the 2015 IRC	★★★★★	Completed	06/17/2015		2.00	2.00		
NEW YORK STATE FIRE PREVENTION AND BUILDING CODE COUNCIL	★★★★★	Completed	05/15/2015		1.00	1.00		
ICC Final Hearings - Spring	★★★★★	Completed	04/28/2015		6.00	6.00		
Determination of Stories Above Grade in Elevated One- and Two-Family Dwellings	★★★★★	Completed	02/18/2015		1.00	1.00		
2014 Commercial Energy Code Update	★★★★★	Completed	02/17/2015		3.00			3.00
MOLD, WATER AND BUILDING CODE	★★★★★	Completed	02/17/2015		3.00	2.00	1.00	
Estimating the Effects of Energy Conservation on Temperature and Humidity in Buildings	★★★★★	Completed	02/17/2015		1.00	1.00		
Existing Residential Buildings	★★★★★	Completed	02/16/2015		1.00		1.00	
2015 Training Regulations	★★★★★	Completed	02/16/2015		1.00	1.00		
30th Anniversary of the Uniform Code	★★★★★	Completed	02/16/2015		1.00	1.00		
Division of Building Standards and Codes Update	★★★★★	Completed	02/16/2015		1.00		1.00	

Follow the steps below to get your credit hours:

- Make sure your training records are listed from the newest to the oldest by clicking “**Date**”.
- Add up your credit hours **in Year 2015** by column.

For example, in the picture above, the result of adding up each column shows that this student received 29 credit hours for “Code Enforcement Official Annual In-Service” (Column A), including:

- 21 credit hours for Topic 1 “CE for Code Enforcement and Administration” (Column B)
- 5 credit hours for Topic 2 “CE for Uniform Fire Prevention and Building Code” (Column C)
- 3 credit hours for Topic 3 “CE for Energy Conservation Construction Code” (Column D)

24. Use the **SIGN OUT** button in the top right of the page when exiting SLMS.